


GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE LALGARH
LALGARH:: JHARGRAM::721516
Website: www.lalgarhgovtcollege.org :: Telephone No.: 03221-291715

Memo/ Ref. No.:

Date

Notice


GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE, LALGARH
Office of the Principal
P.O.: LALGARH; DIST.: JHARGRAM; e-mail: principal@lalgarhgovtcollege.org; Mob. No.: 9474756866

Notice

Two special lectures on ICT enabled learning will be held on 13/05/2024 and 20/05/2024 at our seminar presentation room at 3:00 p.m. sharp. Interested teachers and students are cordially invited to attend the same. So, in the said programme, our resource persons for the same are-Dr. Debabrata Das, Associate Professor of GGDC Lalgarh & Dr. Arindam Roy, Associate Professor of Prabhat Kumar College, Contai, Purba Medinipur respectively. The topic to be delivered by each teacher is given below:

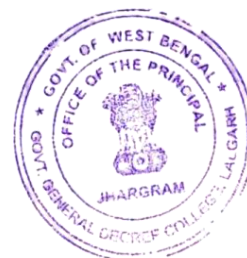
Date and Time	Name & Designation	Topic of Presentation
13/05/2024 3:00 p.m. onwards	Dr. D. Das, Associate Professor & Head, Department of Botany, GGDC Lalgarh, Jhargram, W.B.	ICT tools for Beginners – A Basic Concept
20/05/2024 3:00 p.m. onwards	Dr. A. Roy, Associate Professor & Head, Department of Computer Science and Application, Prabhat Kumar College, Contai, Purba Medinipur, W.B.	An Introduction to Information and Communication technology and concept of Computer organization

Those who have laptop or tab can carry the same for practical application after the presentation.

Bisweswar Chakraborty
(Bisweswar Chakraborty)
Officer-in-Charge,
GGDC Lalgarh, Jhargram
09/05/2024
Lalgarh, Jhargram 721516

Copy to:
Notice board, Guard file,
Departmental Heads, GGDC Lalgarh, Jhargram for broad Circulation.

Bisweswar Chakraborty
Officer-in-Charge
Government General Degree College, Lalgarh
Lalgarh, Jhargram, 721516



**Govt. Gen. Degree College,
Lalgarh, Jhargram**



**Invited Talk on ICT enabled teaching -
learning & Evaluation**

Topic:

**ICT tools for Beginners – A Basic
Concept**

Date and Time:

13.05.2024 at 3:00 p.m. sharp

Resource Person:

Dr. Debabrata Das,
Associate Professor & Head,
Department of Botany,
GGDC Lalgarh,
Jhargram, W.B.



Organised by:

IQAC, GGDC Lalgarh, Jhargram, W.B.

All are cordially invited at Seminar Room

Contact: 9832723172

No certificate will be provided

Biswajit Chakrabarty
Officer-in-Charge

**Government General Degree College, Lalgarh
Lalgarh, Jhargram, 721516**



Special lecture on 13/05/2024
on ICT enabled learning at GGDC Lalgarh, Jhargram

ICT tools for Beginners – A Basic Concept

Speaker:

Dr. Debabrata Das,
Associate Professor & Head,
Department of Botany,
GGDC Lalgarh,
Jhargram, W.B.

Organizer:

IQAC
GGDC Lalgarh, Jhargram

Date: 13.05.2024 Time: 3:00 p.m.

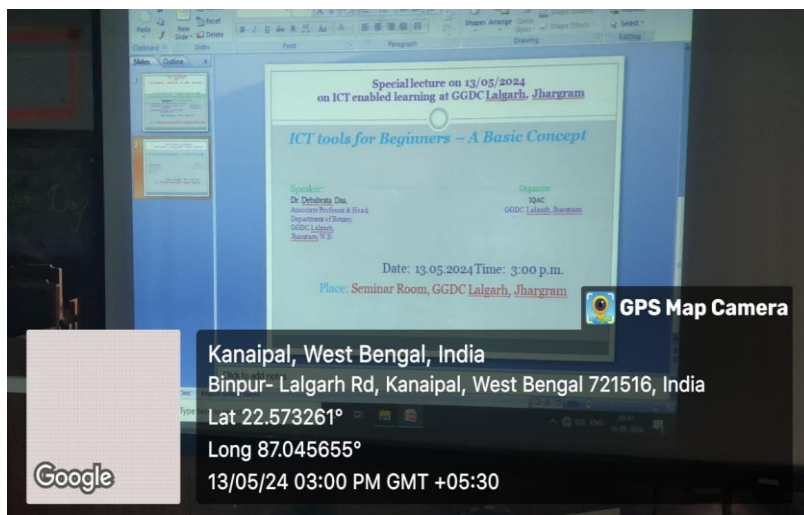
Place: Seminar Room, GGDC Lalgarh, Jhargram

Biswanath Chakraborty
Officer-in-Charge

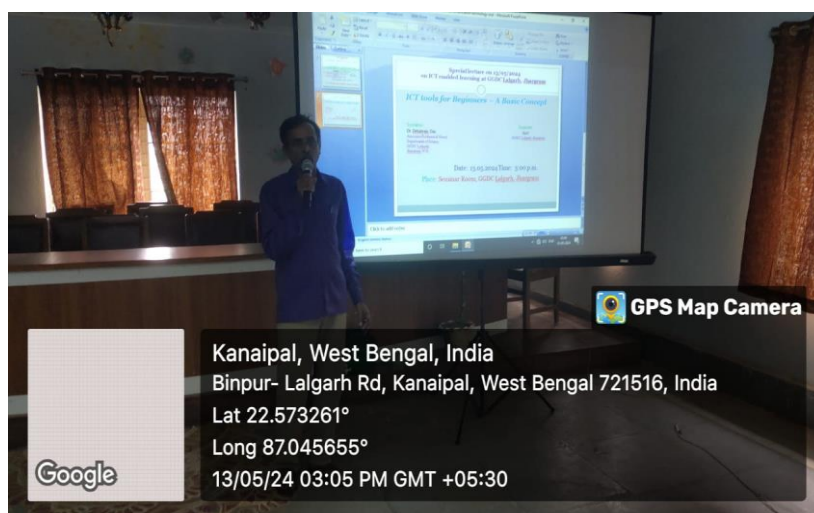
Government General Degree College, Lalgarh
Lalgarh, Jhargram, 721516



GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE LALGARH
LALGARH:: JHARGRAM::721516
Website: www.lalgarhgovtcollege.org :: Telephone No.: 03221-291715



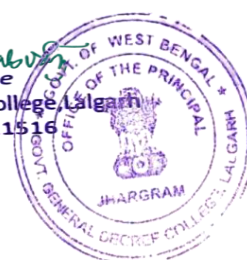
ICT Programme on 13.05.2024



ICT Programme on 13.05.2024

Biswanath Chakrabarti
Officer-in-Charge
Government General Degree College, Lalgarh
Lalgarh, Jhargram, 721516

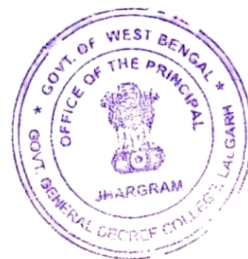
GOVERNMENT OF WEST BENGAL





ICT Programme on 13.05.2024

Biswanath Chakraborty
Officer-in-Charge
Government General Degree College, Lalgarh
Lalgarh, Jhargram, 721516



GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE, LALGARH
Office of the Principal

P.O.: LALGARH, DIST: JHARGRAM: e-mail: principal@lalgarhgovtcollege.org; Mob. No.: 9474756866

To,
Dr. Debabrata Das,
Associate Professor & Head,
Department of Botany,
GGDC Lalgarh,
Jhargram, W.B.

Date: 09/05/2024

Sub: Invitation to attend the special lecture as speaker on 13/05/2024 on ICT enable learning at GGDC Lalgarh.

Dear Sir,

As per discussion with our Secretary, Teachers' Council, GGDC Lalgarh, Jhargram, I have the honour to inform you that we are going to organize an ICT enable learning lecture at our computer-based presentation room on 13.05.2024 at 3:00 p.m. sharp. The title you sent for the same to our Secretary, TC, was "ICT tools for Beginners – A Basic Concept" which is fit for our need-based presentation over the audience both students and teachers of different disciplines at GGDC Lalgarh, Jhargram.

Under such circumstances, you have been appointed as an expert for the same. We will provide logistic support to you for the same.

Your presence on that day is highly solicited.

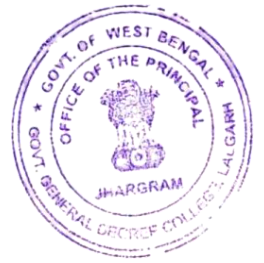
Thank You.

Sincerely Yours,

Bisweswar Chakraborty
(Bisweswar Chakraborty)
Officer-in-Charge,
GGDC Lalgarh, Jhargram
Officer-in-Charge
Govt. General Degree College, Lalgarh
Lalgarh, Jhargram. 721516

Bisweswar Chakraborty
Officer-in-Charge

Government General Degree College, Lalgarh
Lalgarh, Jhargram, 721516



GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE, LALGARH
Office of the Principal

P.O.: LALGARH; DIST.: JHARGRAM; e-mail: principal@lalgarhgovtcollege.org; Mob. No.: 9474756866

Date: 13/05/2024

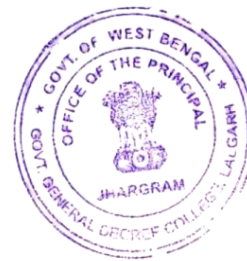
To,
Dr. Debabrata Das,
Associate Professor & Head,
Department of Botany,
GGDC Lalgarh,
Jhargram, W.B.

Sub: Invitation to attend the special lecture as speaker on 13/05/2024 on ICT enable learning at GGDC Lalgarh.

Letter of Recognition

Certified and recognized that Dr. Debabrata Das, Associate Professor & Head, Department of Botany, GGDC Lalgarh, Jhargram, W.B. has delivered a lecture on the ICT enabled teaching learning and evaluation on 13.05.2024 at 3:00 p.m. onwards entitled topic, "ICT tools for Beginners – A Basic Concept" to our students and teachers for various purposes. I, head of the Institute, on the behalf of the College authority, congratulate him for his valued lecture and wish him every success in his life.

Bisweswar Chakraborty
(Bisweswar Chakraborty) 13/05/2024
Officer-in-Charge,
GGDC Lalgarh, Jhargram
Officer - in - Charge
Govt. General Degree College, Lalgarh
Lalgarh, Jhargram. 721515



Report on ICT Tools for Beginners: A Basic Concept

Date: 13th May 2024

Time: 3:00 pm

Resource Person: Dr. Debabrata Das, Associate Professor & Head, Department of Botany, GGDC Lalgarh, Jhargram, WB

Organized by: Internal Quality Assurance Cell (IQAC), GGDC Lalgarh, Jhargram, WB

Objective:

The workshop aimed to introduce beginners to basic ICT (Information and Communication Technology) tools, enhancing their digital literacy and proficiency.

Key Takeaways:

1. Introduction to ICT and its significance
2. Basic computer operations (hardware, software, and networking)
3. Microsoft Office Suite (Word, PowerPoint, Excel)
4. Google Suite (Docs, Slides, Sheets)
5. Online collaboration tools (Google Meet, Zoom)
6. Basic troubleshooting and online safety

Highlights:

1. Interactive sessions with hands-on experience
2. Dr. Das's expertise and engaging presentation style
3. Participation of 29 faculty members and students
4. Q&A session addressing queries and concerns

Feedback:

- 95% participants found the workshop informative and helpful
- 90% reported improved confidence in using ICT tools
- Suggestions for advanced workshops and regular training sessions

Recommendations:

1. Conduct regular ICT training sessions for faculty and students
2. Invite industry experts for specialized workshops
3. Develop online resources and tutorials for ICT skills

Conclusion:

The workshop successfully introduced participants to basic ICT tools, bridging the digital divide and enhancing their skills.

Appendix:

1. Workshop schedule
- 2 Resource Person Details
- 3 Participant Attendance list cum Feedback
4. Photographs

Contact Information:

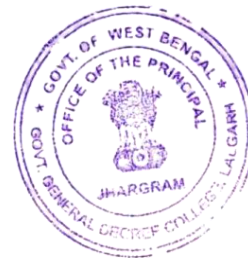
IQAC, GGDC Lalgarh
Jhargram, WB
Email: debabratalalgarh@gmail.com
Phone: 9800301026

Pi Suman Chakrabarty
Officer-in-Charge

Government General Degree College, Lalgarh
Lalgarh, Jhargram, 721516

Debabrata Das

IQAC Co-Ordinator
Government General Degree College Lalgarh
Lalgarh, Jhargram, 721516



GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE LALGARH
LALGARH:: JHARGRAM::721516
Website: www.lalgarhgovtcollege.org :: Telephone No.: 03221-291715

GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE LALGARH
LALGARH:: JHARGRAM::721516
Website: www.lalgarhgovtcollege.org :: Telephone No.: 03221-291715

Date: 13.05.2024

SPECIAL LECTURE ON 13.05.2024
ON
ICT ENABLED LEARNING

Speaker: Dr. Debabrata Das
Associate Professor
Dept. of Botany, GGDC Lalgarh

Topic: ICT Tools for Beginner- A Basic Concept

Venue: College Hall Room, GGDC Lalgarh

Students Attendance

Sl. No	Name/Signature	Semester	Feedback (Put tick mark)
1	Priya Banerjee	2nd	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
2	Sandip Putta	4th	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
3	Suprasanna Satra	2nd	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
4	Joy Mehalaga	2nd	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
5	Tuhin Subhra Nayak	2nd	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
6	Suilit Patra	2nd	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
7	Rumfa kamal	2nd	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
8	Biswojit Bera	4th	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
9	Sathi Roy	4th	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
10	Sikha Dhan	4th	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
11	Ensa Ghosh	2nd	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.
12	Riku Ghosh	2nd	1.Programme Standard- Good /Very good/Average. 2.Helpful - Yes / No. 3.Dou you want this type programme attend again- Yes / No.

Biswajit Chakrabarty
Officer-in-Charge
Government General Degree College, Lalgarh
Lalgarh, Jhargram, 721516



GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE LALGARH
LALGARH :: JHARGRAM :: 721516
Website: www.lalgarhgovtcollege.org :: Telephone No.: 03221-291715

GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE LALGARH
LALGARH :: JHARGRAM :: 721516
Website: www.lalgarhgovtcollege.org :: Telephone No.: 03221-291715

13.	Amit Das	4th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
14.	Ashtami Mahanta	4th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
15.	Sesanta Sing	4th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
16.	Animesh Kuzali	4th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
17.	PRIYACHUTOR	6th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
18.	Falguni Banerjee	6th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
19.	NUPUR Ghosh	2nd	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
20.	Bhadu Roy	2nd	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
21.	Aparna Dhal	2nd	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
22.	Debsikha Senapati	2nd	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
23.	Ena Ghosh	2nd	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
24.	Ashmita Bej	2nd	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
25.	Jayanta Mahanta	4th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
26.	Sahil Ray	6th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
27.	Pratima Dhibar	6th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
28.	Ahala Murmu	6th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.
29.	Bibi rani Murmu	6th	1. Programme Standard- Good / Very good/Average. 2. Helpful - Yes / No. 3. Do you want this type programme attend again- Yes / No.

13/05/24
Officer-in-Charge
Government General Degree College, Lalgarh
Jhargram

Deleabrata Das

IQAC Co-Ordinator
Government General Degree College Lalgarh
Lalgarh, Jhargram, 721516

Biswajit Chakraborty
Officer-in-Charge
Government General Degree College, Lalgarh
Lalgarh, Jhargram, 721516