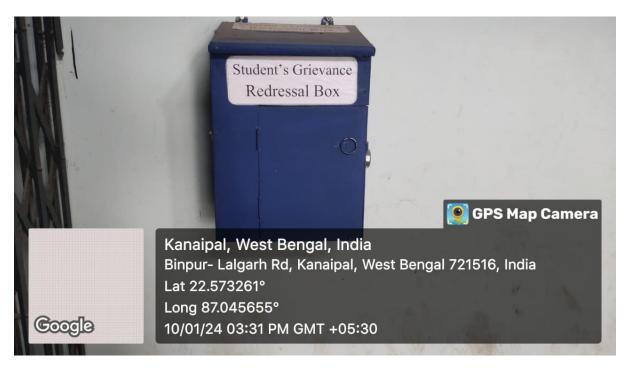


Memo. / Ref. No.:

Date: .....



#### **Proof of offline student's grievances**

**Complaint Box** 

Biswuway (Lakrabu) Officer-in-Charge

Government General Degree College,Lalgarh Lalgarh, Jhargram, 721516



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To The proincipal sin. G.G.D.e lalgaroh, Thangroa lalganh, Thangram,

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The office in Change G.G.D.C Lalgarh Lalgarh, Thangsom Pin - 721516



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**GOVERNMENT GENERAL DEGREE COLLEGE, LALGARH** 

Jhargram - 721516

WITTEC CHCUIMP MIL		
INO;	25/TC(Sub.Com )/2019.20	
	~ JIC (Sub Com )/2010 20	

To All the Faculty Members,

Date: 11.12.2019

The College in order to smooth and proper functioning of the college needs the involvement and cooperation of all the faculty members. Keeping this view in mind, Teacher's Council Sub-committees for deferent activities of the college have been formed in the TC Meeting held on 11.12.2019 for the academic session 2019-20. It is essential that all the teachers concerned will effectively fulfil their responsibilities and help the Principal/OIC in all possible way to discharge his responsibilities as head of the institution. TCS shall act as the ex-officio

- SECRETARY, TEACHERS' COUNCIL: Gopal Chandra Rana. 1. Admission: Kishore Majhi (Convener), Goutam Bhar (Joint Convener), Members: All Departmental
- Examination: Goutam Bhar (Convener), Sukul Tudu (Joint Convener), Members: All Departmental
- 3. Purchase: Shibashis Ghosh (Convener), Dr. Debabrata Das (Joint Convener), Members: Dwaipayan
- 4. Sports: Arindam Ghosh (Convener), Gour Gopal Barman (Joint Convener), Members: Ramo Tudu,
- Dwaipayan Mitra, Baishakhi Saha Mandal, Kishore Majhi. Manjushree Hembram, Nowser Rowa Sk.,
- 5. Cultural: Koushik Kr. Dutta(Convener), Ramo Tudu(Joint Convener), Members: Sukul Tudu, Subhanu S.R.Chowdhury, Rahul Barua, Sirin Mollah. Prabhati Hembram, Partha Nandi.
- 6. NAAC and UGC affairs: Dr. Debabrata Das (Convener), Dr. Amrita Dey(Joint Convener), Members: Shibashis Ghosh, Subhanu S.R.Chowdhury, Dwaipayan Mitra. Rahul Barua, Gour Gopal Barman, Ramo
- 7. Seminar and Publication: Baishakhi Saha Mandal (Convener), Rahul Barua(Joint Convener), Members: Dr. Debabrata Das, Anisha Sen, Arindam Ghosh, Nowser Rowa Sk, Hemanta Dutta.
- 8. Income Tax: Rahul Barua (Convener), Kishore Majhi(Joint Convener), Members: Sukul Tudu, Anisha Sen, Goutam Bhar, Gour Gopal Barman, Partha Nandi.
- 9. Women Redressal: Sinn Mollah (Convener), Baishakhi Saha Mandal (Joint Convener), Members: Anisha Sen, Ramo Tudu, Subhanu S.R.Chowdhury, Manjushree Hembram, Prabhati Hembram.
- 10. Students Affairs: Anisha Sen (Convener), Sukul Tudu(Joint Convener), Members: Dr. Debabrata Das, Goutam Bhar, Arindam Ghosh, Dr. Amrita Dey, Nowser Rowa Sk., Hemanta Dutta.
- 11. SC/ST/OBC& Minority Cell: Ramo Tudu (Convener), Anisha Sen(Joint Convener), Members: Sirin Mollah, Sukul Tudu, Kishore Majhi, Koushik Kr. Dutta, Prabhati Hembram.
- 12. Anti-Ragging Cell: Sukul Tudu (Convener), Sirin Mollah(Joint Convener), Members: Rahul Barua, Koushik Kr. Dutta, Ramo Tudu, Manjushree Hembram, Partha Nandi.
- 13. Routine: Dwaipayan Mitra (Convener), Rahul Barua(Joint Convener), Members: Kishore Majhi, Shibashis Ghosh, Gour Gopal Barman. Nowser Rowa Sk, Partha Nandi,
- 14. Library: Dr. Amrita Dey (Convener), Baishakhi Saha Mandal (Joint Convener), Members: Goutam Bhar, Rahul Barua, Koushik Kr. Dutta, Ramo Tudu, Manjushree Hembram, Partha Nandi,
- 15. IQAC And CAS (Teacher Representatives): Chairperson: Bisweswar Chakraborty(Officer-in-Charge); Coordinator: Dr. Debabrata Das; Members: Dr. Amrita Dey, Gopal Chandra Rana, Arindam Ghosh, shibasish Ghosh, Koushik Kr. Dutta, Kishore Majhi.
- 16. Infrastructural Development: Chairperson: Bisweswar Chakraborty(Officer-in-Charge); Coordinator: Dr. Debabrata Das: Members: Arindam Ghosh, Goutam Bhar, shibasish Ghosh, Kishore Majhi, Baishakhi Saha Mandal, Anisha Sen.
- 17. Exam. Cell: Chairperson: Bisweswar Chakraborty(Officer-in-Charge); Coordinator: Gour Gopal Barman; Teaching Members: Dr. Debabrata Das, Rahul Barua, Shibashis Ghosh, Hemanta Dutta. Non-Teaching Member: Naren Sankar Das.

11.12.19 Officer-in-Charge

11.12.19 Teachers' Council Seey.

#### **GOVERNMENT GENERAL DEGREE COLLEGE, LALGARH**

Lalgarh	Jhargram – 721516
Office Circular No: 01/TC (Sub-Com.) / 2021-22	Date: 23.07.2021
	w.e.f. 23.07.2021

Dear all the Faculty Members,

Like every academic year the college needs to maintain the sub-committees for involvement and cooperation of the faculty members in order to smooth and proper functioning of all the activities of the college. Keeping this view in mind the Teachers' Council has been decided in the meeting held on 23.07.2021, (Friday) in a Virtual Platform that the newly formed Sub-committees will continue their activities for the academic session 2021-22. So, the concerned teachers are requested to actively fulfil their responsibilities so that the Principal/OIC can take college forward by discharging his responsibilities as the head of the institution. The TCS shall act as the ex-officio member of all the sub-committees.

Secretary of the Teachers' Council: Gopal Chandra Rana.

1		$C_{1}$ $C_{2}$ $C_{2$		
1	Admission	Convener: Dwaipayan Mitra, Joint Convener: Kishore Majhi.		
		Members: Koushik Kr. Dutta, Gour Gopal Barman, Nowser Rowa Sk, Sairath		
		Mukherjee, Sirin Mollah, Dr. Hemanta Dutta, Ramo Tudu, Partha Nandi.		
2	Examination	Convener: Arindam Ghosh, Joint Convener: Shibasish Ghose.		
		Members: Dr. Debabrata Das, Rahul Barua, Baishakhi Saha Mandal, Anjan Kr.		
		Mandal, Dr. Amrita Dey, Goutam Bhar, Manjushree Hembram, Partha Nandi.		
3	Purchase	Convener: Kishore Majhi, Joint Convener: Dr. Debabrata Das.		
		Members: Dwaipayan Mitra, Dr. Amrita Dey, Subhanu S.R. Chowdhury, Anjan		
		Kr.Mandal, Gour Gopal Barman, Sukul Tudu.		
4	Sports	Convener: Shibasish Ghose, Joint Convener: Arindam Ghosh.		
		Members: Ramo Tudu, Dwaipayan Mitra, Baishakhi Saha Mandal, Kishore Majhi,		
		Manjushree Hembram, Nowser Rowa Sk, Dr. Hemanta Dutta, Anjan Kr. Mandal.		
5	Cultural	Convener: Koushik Kr. Dutta, Joint Convener: Dr. Hemanta Dutta.		
		Members: Sukul Tudu, Subhanu S.R. Chowdhury, Rahul Barua, Ramo Tudu,		
		Parbati Hembram, Partha Nandi, Sairath Mukherjee.		
6	NAAC & UGC	Convener: Dr. Debabrata Das, Joint Convener: Subhanu S.R. Chowdhury.		
	affairs	Members: Shibasish Ghose, Dr. Amrita Dey, Rahul Barua, Ramo Tudu, Partha		
		Nandi, Sairath Mukherjee, kishore Majhi.		
7	Webinar and	Convener: Dr. Amrita Dey, Joint Convener: Anjan Kr. Mandal.		
	Publication	Members: Dr. Debabrata Das, Arindam Ghosh, Nowser Rowa Sk, Dr. Hemanta		
		Dutta, Sairath Mukherjee, Parbati Hembram, Subhanu S.R. Chowdhury.		
8	Income Tax	Convener: Partha Nandi, Joint Convener: Rahul Barua.		
		Members: Kishore Majhi, Sukul Tudu, Goutam Bhar, Gour Gopal Barman, Sairath		
		Mukherjee, Shibasish Ghose.		
9	Women	Convener: Sirin Mollah, Joint Convener: Parbati Hembram.		
	Redressal	Members: Baishakhi Saha Mandal, Ramo Tudu, Subhanu S.R. Chowdhury,		
		Manjushree Hembram, Arindam Ghosh.		
10	Students	Convener: Nowser Rowa Sk, Joint Convener: Sairath Mukherjee.		
	Affairs	Members: Dr. Debabrata Das, Goutam Bhar, Arindam Ghosh, Dr. Amrita Dey,		
		Parbati Hembram, Sirin Mollah.		
I		,		

11	SC/ST/OBC &	Convener: Sukul Tudu, Joint Convener: Manjushree Hembram.	
	Minority Cell	Members: Sirin Mollah, Gour Gopal Barman, Koushik Kr. Dutta, Parbati	
		Hembram, Nowser Rowa Sk.	
12	Anti-Ragging	Convener: Ramo Tudu, Joint Convener: Sukul Tudu.	
	Cell	Members: Rahul Barua, Koushik Kr. Dutta, Manjushree Hembram, Parbati	
		Hembram, Sirin Mollah.	
13	Routine	Convener: Rahul Barua, Joint Convener: Dwaipayan Mitra.	
		Members: Kishore Majhi, Shibasish Ghose, Gour Gopal Barman, Nowser Rowa	
		Sk, Partha Nandi, Baishakhi Saha Mandal.	
14	e-Library	Convener: Baishakhi Saha Mandal, Joint Convener: Goutam Bhar.	
		Members: Dwaipayan Mitra, Rahul Barua, Dr. Hemanta Dutta, Subhanu S.R.	
		Chowdhury, Manjushree Hembram, Sirin Mollah, Anjan Kr.Mandal.	
15	IQAC & CAS	Chairperson: Bisweswar Chakraborty (OIC), Coordinator: Dr. Debabrata Das.	
	(Teachers	Members: Dr. Amrita Dey, Gopal Chandra Rana, Arindam Ghosh, Shibasish	
	Representatives)	Ghosh, Koushik Kr. Dutta, Kishore Majhi.	
16	Infrastructural	Chairperson: Bisweswar Chakraborty (OIC), Coordinator: Gour Gopal Barman.	
	Development	Members: Arindam Ghosh, Goutam Bhar, Dwaipayan Mitra, Baishakhi Saha	
	-	Mandal, Sukul Tudu.	
17	Exam. Cell	Chairperson: Bisweswar Chakraborty (OIC), Coordinator: Goutam Bhar.	
		Teaching Members: Dr. Debabrata Das, Koushik Kr. Dutta, Shibasish Ghosh, Dr.	
		Hemanta Dutta, Anjan Kr.Mandal, Sukul Tudu.	
		Non-Teaching Members: Naren Sankar Das.	
18	I.T. Cell	Coordinator: Anjan Kr. Mandal	
		Teaching Members: Dr. Debabrata Das, Goutam Bhar, Dwaipayan Mitra.	
		Non-Teaching Members: Prasenjit Pradhan, Satyaranjan Pal.	

Signature of the Principal/OIC 23.07.2021

Gobal Ch. Rana 23.07.2021 Signature of the Teachers' Council Secretary

#### GOVERNMENT OF WEST BENGAL GOVERNMENT GENERAL DEGREE COLLEGE, LALGARH LALGARH::JHARGRAM::721516 Websites www.lalgarb.gov.teollogo.org

#### Website: www.lalgarhgovtcollege.org

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#### Office Circular No: 01/2022-23

Date: 11.11.2022

#### To All the Faculty Members,

In order to smooth and proper functioning of the college, the college needs the involvement and cooperation of all the faculty members. Keeping this view in mind Teachers' Council Sub-Committee for the different activities of the college have been formed in the TC Meeting held on **10.11.2022** for the **2022-2023** academic sessions. It is essential that all the teachers concerned will effectively fulfil their responsibilities and help the Principal/OIC in all possible way to discharge his responsibilities as head of the institutions. TCS shall act as the ex-officio member of the all-sub-committee.

#### Secretary, Teachers' Council: Dwaipayan Mitra.

SI. No.	Name of the Committee	Members
1.	Admission	<b>Convener:</b> Gopal Chandra Rana. <b>Joint Convener:</b> Gour Gopal Barman. <b>Members:</b> Sairath Mukherjee, Dr. Hemanta Dutta, Siddhartha Dey, Nowser Rowa Sk, Partha Nandi, Sirin Mollah, Manjushree Hembram, Sukul Tudu, Parbati Hembram.
2.	Examination	<b>Convener:</b> Shibasish Ghosh. <b>Joint Convener:</b> Siddhartha Dey. <b>Members:</b> Dr. Debabrata Das, Baishakhi Saha Mandal, Anjan Kr. Mandal, Dr. Amrita Dey, Goutam Bhar, Partha Nandi, Subhanu S.R. Chowdhury, Arindam Ghosh, Kishore Majhi, Ramo Tudu, Gopal Chandra Rana.
3.	Purchase	<b>Convener:</b> Arindam Ghosh. <b>Joint Convener:</b> Ramo Tudu. <b>Members:</b> Partha Nandi, Dr. Amrita Dey, Subhanu S.R. Chowdhury, Anjan Kr. Mandal, Gour Gopal Barman, Sukul Tudu, Parbati Hembram, Sirin Mollah, Manjushree Hembram.
4.	Sports	<b>Convener:</b> Kishore Majhi. <b>Joint Convener:</b> Dr. Hemanta Dutta. <b>Members:</b> Ramo Tudu, Siddhartha Dey, Baishakhi Saha Mandal, Anamika Mukherjee, Nowser Rowa Sk, Anjan Kr. Mandal, Sairath Mukherjee, Gour Gopal Barman.

5.	Cultural	<b>Convener:</b> Dr. Amrita Dey. <b>Joint Convener</b> : Anamika Mukherjee <b>Members:</b> Sukul Tudu, Subhanu S.R. Chowdhury, Partha Nandi, Gopal Chandra Rana, Parbati Hembram, Gour Gopal Barman, Dr. Hemanta Dutta.	
6.	NAAC & UGC affairs	<b>Convener:</b> Dr. Debabrata Das, <b>Joint Convener:</b> Subhanu S.R. Chowdhury. <b>Members:</b> Shibasish Ghosh, Dr. Amrita Dey, Siddhartha Dey, Ramo Tudu, Partha Nandi, Sairath Mukherjee, Kishore Majhi, Sirin Mollah.	
7.	Seminar/Webinar and Publication	Convener: Nowser Rowa Sk. Joint Convener: Baishakhi Saha Mandal Members: Dr. Debabrata Das, Subhanu S.R. Chowdhury, Manjushree Hembram, Arindam Ghosh, Anjan K. Mandal, Anamika Mukherjee.	
8.	Income Tax	<b>Convener:</b> Goutam Bhar. <b>Joint Convener:</b> Gopal Chandra Rana. <b>Members:</b> Sukul Tudu, Gour Gopal Barman, Sairath Mukherjee, Shibasish Ghosh, Manjushree Hembram, Anamika Mukherjee.	
9.	Women Redressal	<b>Convener:</b> Sirin Mollah, <b>Joint Convener:</b> Parbati Hembram. <b>Members:</b> Baishakhi Saha Mandal, Subhanu S.R. Chowdhury, Manjushree Hembram, Anamika Mukherjee, Sairath Mukherjee, Dr. Hemanta Dutta.	
10.	Students Affairs	<b>Convener:</b> Anjan K Mandal, <b>Joint Convener:</b> Nowser Rowa Sk. <b>Members:</b> Dr. Debabrata Das, Goutam Bhar, Arindam Ghosh, Dr. Amrita Dey, Parbati Hembram, Sirin Mollah, Baishakhi Saha Mandal, Sairath Mukherjee. Dr. Hemanta Dutta	
11.	SC/ST/OBC & Minority Cell	<b>Convener:</b> Ramo Tudu. <b>Joint Convener:</b> Dr. Hemanta Dutta. <b>Members:</b> Parbati Hembram, Sirin Mollah, Sukul Tudu, Gour Gopal Barman, Manjushree Hembram, Partha Nandi, Nowser Rowa Sk.	
12.	Anti-Ragging Cell	Convener: Sukul Tudu. Joint Convener: Sairath Mukherjee. Members: Anamika Mukherjee, Manjushree Hembram, Parbati Hembram, Sirin Mollah, Kishore Majhi, Ramo Tudu, Nowser Rowa Sk, Dr. Hemanta Dutta.	
13.	Routine	<b>Convener:</b> Baishakhi Saha Mandal. <b>Joint Convener:</b> Partha Nandi. <b>Members:</b> Kishore Majhi, Shibasish Ghosh, Gour Gopal Barman, Anjan K Mandal, Nowser Rowa Sk, Siddhartha Dey, Manjushree Hembram, Dr. Hemanta Dutta.	
14.	Library	<ul> <li>Chairperson: Bisweswar Chakraborty (OIC)</li> <li>Convener: Panchu Gopal Bhunia.</li> <li>Members: Baishakhi Saha Mandal, Dr. Amrita Dey, Gopal Chandra Rana,</li> <li>Arindam Ghosh, Shibasish Ghosh, Siddhartha Dey, Kishore Majhi, Dr.</li> <li>Debabrata Das, Goutam Bhar, Ramo Tudu, Subhanu S.R. Chowdhury.</li> </ul>	

15.	IQAC & CAS	<ul> <li>Chairperson: Bisweswar Chakraborty (OIC),</li> <li>Coordinator: Dr. Debabrata Das.</li> <li>Members: Dr. Amrita Dey, Gopal Chandra Rana, Arindam Ghosh, Shibasish Ghosh, Siddhartha Dey, Kishore Majhi.</li> </ul>
16.	Infrastructural Development	Chairperson: Bisweswar Chakraborty (OIC), Coordinator: Gour Gopal Barman. Members: Goutam Bhar, Dwaipayan Mitra, Sukul Tudu, Anamika Mukherjee, Sirin Mollah, Parbati Hembram.
17.	Exam Cell	Chairperson: Bisweswar Chakraborty (OIC) Coordinators: Siddhartha Dey, Shibasish Ghosh.
		<b>Members:</b> Dr. Debabrata Das, Baishakhi Saha Mandal, Anjan Kr. Mandal, Dr. Amrita Dey, Goutam Bhar, Partha Nandi, Subhanu S.R. Chowdhury, Arindam Ghosh, Kishore Majhi, Ramo Tudu, Gopal Chandra Rana. Naren Sankar Das (N.T.), Panchu Gopal Bhunia.
18.	IT. Cell	Coordinator: Anjan K Mandal. Members: Goutam Bhar, Sukul Tudu, Partha Nandi, Sairath Mukherjee, Anamika Mukherjee, Nowser Rowa Sk. Panchu Gopal Bhunia , Prasenjit Pradhan (N.T.), Satya Ranjan Pal (N.T.), Supriyo Bhowmik ((N.T.)
19.	Teachers' Welfare and College Affairs	<b>Conveners:</b> Arindam Ghosh, Dr. Amrita Dey. <b>Members:</b> Siddhartha Dey, Shibasish Ghosh, Baishakhi Saha Mandal, Goutam Bhar, Dr. Debabrata Das, Kishore Majhi, Subhanu S.R. Chowdhury, Ramo Tudu, Gopal Chandra Rana.

Sd/-Secretary, Teachers' Council. Government General Degree College Lalgarh

Sd/-Officer-in-Charge. Government General Degree College Lalgarh



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Office Circular No: 01/2023-24

Date: 11.10.2023

#### To All the Faculty Members,

In order to smooth and proper functioning of the college, the college needs the involvement and cooperation of all the faculty members. Keeping this view in mind **Teachers' Council Sub-Committee** for the different activities of the college have been formed in the TC Meeting held on **11.10.2023** for the **2023-2024** academic sessions. It is essential that all the teachers concerned will effectively fulfil their responsibilities and help the Principal/OIC in all possible way to discharge his responsibilities as head of the institutions. TCS shall act as the ex-officio member of the all-sub-committee.

#### Secretary, Teachers' Council: Dwaipayan Mitra.

SI. No.	Name of the Committee	Members
1.	Admission	<b>Convener:</b> Gour Gopal Barman <b>Joint Convener:</b> Dr. Gopal Chandra Rana. <b>Members:</b> Sairath Mukherjee, Dr. Hemanta Dutta, Siddhartha Dey, Nowser Rowa Sk, Partha Nandi, Sirin Mollah, Manjushree Hembram, Sukul Tudu, Parbati Hembram.
2.	Examination	<b>Convener:</b> Siddhartha Dey. <b>Joint Convener:</b> Shibasish Ghosh <b>Members:</b> Dr. Debabrata Das, Baishakhi Saha Mandal, Anjan Kr. Mandal, Dr. Amrita Dey, Dr. Goutam Bhar, Partha Nandi, Subhanu S.R. Chowdhury, Arindam Ghosh, Kishore Majhi, Ramo Tudu, Dr. Gopal Chandra Rana.
3.	Purchase	<b>Convener:</b> Partha Nandi <b>Joint Convener:</b> Arindam Ghosh <b>Members:</b> Ramo Tudu, Dr. Amrita Dey, Subhanu S.R. Chowdhury, Anjan Kr. Mandal, Gour Gopal Barman, Sukul Tudu, Parbati Hembram, Sirin Mollah, Manjushree Hembram.
4.	Sports	<b>Convener:</b> Kishore Majhi. <b>Joint Convener:</b> Anjan Kr. Mandal <b>Members:</b> Ramo Tudu, Siddhartha Dey, Baishakhi Saha Mandal, Anamika Mukherjee, Nowser Rowa Sk, Sairath Mukherjee, Gour Gopal Barman. Dr. Hemanta Dutta.
5.	Cultural	<b>Convener:</b> Dr. Amrita Dey. <b>Joint Convener</b> : Parbati Hembram <b>Members:</b> Sukul Tudu, Subhanu S.R. Chowdhury, Partha Nandi, Dr. Gopal Chandra Rana, Gour Gopal Barman, Dr. Hemanta Dutta, Anamika Mukherjee.

6.	NAAC & UGC affairs	<b>Convener:</b> Dr. Debabrata Das, <b>Joint Convener:</b> Sairath Mukherjee <b>Members:</b> Shibasish Ghosh, Dr. Amrita Dey, Siddhartha Dey, Ramo Tudu, Partha	
		Nandi, Kishore Majhi, Sirin Mollah, Subhanu S.R. Chowdhury.	
7.	Seminar/Webinar	Convener: Nowser Rowa Sk.	
7.	and Publication	Joint Convener: Nower Rowa SK. Joint Convener: Baishakhi Saha Mandal Members: Dr. Debabrata Das, Subhanu S.R. Chowdhury, Manjushree Hembram, Arindam Ghosh, Anjan K. Mandal, Anamika Mukherjee.	
8.	Income Tax	Convener: Dr. Goutam Bhar. Joint Convener: Dr. Gopal Chandra Rana. Members: Sukul Tudu, Gour Gopal Barman, Sairath Mukherjee, Shibasish Ghosh, Manjushree Hembram, Anamika Mukherjee.	
9.	Women Redressal	Convener: Anamika Mukherjee, Joint Convener: Parbati Hembram. Members: Baishakhi Saha Mandal, Subhanu S.R. Chowdhury, Manjushree Hembram, Sairath Mukherjee, Dr. Hemanta Dutta, Sirin Mollah	
10.	Students Affairs	<b>Convener:</b> Anjan K Mandal, <b>Joint Convener:</b> Nowser Rowa Sk. <b>Members:</b> Dr. Debabrata Das, Dr. Goutam Bhar, Arindam Ghosh, Dr. Amrita Dey, Parbati Hembram, Sirin Mollah, Baishakhi Saha Mandal, Sairath Mukherjee. Dr. Hemanta Dutta, Panchu Gopal Bhunia.	
11.	SC/ST/OBC & Minority Cell	<b>Convener:</b> Manjushree Hembram. <b>Joint Convener:</b> Dr. Hemanta Dutta. <b>Members:</b> Parbati Hembram, Sirin Mollah, Sukul Tudu, Gour Gopal Barman, , Partha Nandi, Nowser Rowa Sk, Panchu Gopal Bhunia, Ramo Tudu.	
12.	Anti-Ragging Cell	Convener: Dr. Goutam Bhar Joint Convener: Sairath Mukherjee. Members: Anamika Mukherjee, Manjushree Hembram, Parbati Hembram, Sirin Mollah, Kishore Majhi, Ramo Tudu, Nowser Rowa Sk, Dr. Hemanta Dutta, Panchu Gopal Bhunia, Sukul Tudu	
13.	Routine	<b>Convener:</b> Baishakhi Saha Mandal. <b>Joint Convener:</b> Dr. Gopal Chandra Rana. <b>Members:</b> Kishore Majhi, Shibasish Ghosh, Gour Gopal Barman, Anjan K Mandal, Nowser Rowa Sk, Siddhartha Dey, Manjushree Hembram, Dr. Hemanta Dutta, Partha Nandi.	
14.	Library	Chairperson: Bisweswar Chakraborty (OIC) Convener: Panchu Gopal Bhunia. Members: Baishakhi Saha Mandal, Dr. Amrita Dey, Dr. Gopal Chandra Rana, Arindam Ghosh, Shibasish Ghosh, Siddhartha Dey, Kishore Majhi, Dr. Debabrata Das, Dr. Goutam Bhar, Ramo Tudu, Subhanu S.R. Chowdhury, Raj Kumar Mandal.	
15.	IQAC & CAS	<b>Coordinator:</b> Dr. Debabrata Das. <b>Members:</b> Dr. Amrita Dey, Dr. Gopal Chandra Rana, Arindam Ghosh, Shibasish Ghosh, Siddhartha Dey, Kishore Majhi.	

16.	Infrastructural Development	<ul> <li>Chairperson: Bisweswar Chakraborty (OIC),</li> <li>Coordinator: Gour Gopal Barman.</li> <li>Members: Dr. Goutam Bhar, Dwaipayan Mitra, Sukul Tudu, Anamika Mukherjee, Sirin Mollah, Parbati Hembram.</li> </ul>
17.	Exam Cell	<ul> <li>Chairperson: Bisweswar Chakraborty (OIC)</li> <li>Coordinators: Siddhartha Dey, Shibasish Ghosh.</li> <li>Members: Dr. Debabrata Das, Baishakhi Saha Mandal, Anjan Kr. Mandal, Dr. Amrita Dey, Dr. Goutam Bhar, Partha Nandi, Subhanu S.R. Chowdhury, Arindam Ghosh, Kishore Majhi, Ramo Tudu, Dr. Gopal Chandra Rana. Naren Sankar Das (N.T.), Panchu Gopal Bhunia.</li> </ul>
18.	IT. Cell	<b>Coordinator:</b> Anjan K Mandal. <b>Members:</b> Dr. Goutam Bhar, Sukul Tudu, Partha Nandi, Sairath Mukherjee, Anamika Mukherjee, Nowser Rowa Sk. Panchu Gopal Bhunia , Prasenjit Pradhan (N.T.), Satya Ranjan Pal (N.T.), Supriyo Bhowmik (N.T.)
19.	Teachers' Welfare and College Affairs	<b>Conveners:</b> Arindam Ghosh, Dr. Amrita Dey. <b>Members:</b> Siddhartha Dey, Shibasish Ghosh, Baishakhi Saha Mandal, Dr. Goutam Bhar, Dr. Debabrata Das, Kishore Majhi, Subhanu S.R. Chowdhury, Ramo Tudu, Dr. Gopal Chandra Rana.

Sd/-Secretary, Teachers' Council. Government General Degree College Lalgarh

Sd/-Officer-in-Charge. Government General Degree College Lalgarh





#### GOVERNMENT OF WEST BENGAL GOVERNMENT GENERAL DEGREE COLLEGE, LALGARH LALGARH: JHARGRAM 721516 Website: www.lalgarhgovtcollege.org

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#### **Internal Complaints Committee (ICC)**

In pursuance of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulations, 2015 read with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaints Committee (ICC) of the College is constituted as under to deal with complaints relating to Sexual harassment at the work place.

#### **Office Order**

The ICC of the College comprises of the following members:

- 1. Presiding Officer: Dr. Amrita Dey, Assistant Professor, Dept. of Sociology: Chairperson
- 2 .Two faculty members: a) Smt. Baishakhi SahaMandal, Assistant Professor, Dept. of Bengali: Member Secretary
- b) Smt. Manjushree Hembram, Assistant Professor, Dept. of Santali: Member
- 3. One non-teaching employee: Sri Naren Sankar Das, Office Representative: Member
- 4. A member from NGO or a person familiar with sexual harassment issues: Mrs. Kalpana Dey, Social

Worker(s), Lalgarh Vivekananda Charitable Trust: Member

5. Three Student nominees (if the matter involves students):

#### Ladies Representative (Cultural Council) - Ms. Moumita Saha: Member

#### Ladies Representative (Students' Council) – Ms. Barsha Patra: Member

#### Students Body Representative-Mr. Joyanta Gorai: Member

- On receipt of a complaint, the ICC shall conduct a preliminary enquiry so as to ascertain the truth of the allegations by collecting the documentary evidence as well as recording statements of any possible witnesses including the complainant.
- ICC shall then submit the preliminary enquiry report to the Principal, along with all the original documents adduced during the preliminary enquiry proceedings. In case the allegations are not in the nature of sexual harassment, the ICC may refer such complaints to the Grievance Redressal Cell or to the Principal.
- Where sexual harassment occurs as a result of an act or omission by any third party or outsider, the ICC shall take all steps necessary and reasonable to assist the affected person in terms of support and preventive action.
- The ICC shall comply with the procedure prescribed in the aforementioned UGC Regulations 2015 and the Sexual Harassment Act for inquiring into the complaint in a time bound manner.

• If the ICC concludes that the allegations made were false or malicious, or the complaint was made knowing it to be untrue or forged, or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

The Member Secretary, ICC shall receive the written complaints of sexual harassment, if any, on behalf of ICC and shall coordinate the deliberations of the ICC on the complaints received.

#### Who can approach ICC for help?

Any female employee (faculty member, student or non-teaching staff member) of Government General Degree College, Lalgarh can seek redressal from the ICC.

#### **Definition of Sexual Harassment:**

"Sexual harassment" includes any unwelcome sexually inclined behaviour, whether directly or indirectly, such as:

- a) Physical contact and advances
- b) A demand or request for sexual favours
- c) Making sexually coloured remarks (including jokes)

d) Showing pornography (books, photographs, paintings, films, pamphlets, packages, etc. containing 'indecent representation of women')

e) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature. Under the Act, the following also count as sexual harassment:

- a) Implied or explicit promise of preferential treatment in her employment.
- b) Implied or explicit threat of detrimental treatment in her employment
- c) Implied or explicit threat about her present or future employment status
- d) Interference with her work or creating an intimidating or offensive work environment for her

e) Humiliating treatment likely to affect her health or safety.

#### What are the possible actions that can be taken against the accused if found guilty?

Depending upon the severity of the case, punitive action may take any of the following forms

- Warning
- Written apology
- Bond of good behaviour
- Adverse remark in the Confidential Report
- Stopping of increments/promotion
- Suspension
- Dismissal
- Any other relevant actions

If you think you are being harassed, what should you do?

• Send an email to principal@lalgarhgovtcollege.org •

To know more about ICC procedures click / refer to http://www.shebox.nic.in

Your complaint will be kept CONFIDENTIAL.

#### **Inquiry process:**

- The inquiry shall be completed within a period of 90 days from the date of the complaint.
- The ICC shall provide a report of its findings to the Principal within a period of 10 days from the date of completion of the inquiry and such report shall be made available to the concerned parties.
- If the allegation against the respondent has been proved, the ICC shall recommend punitive action(s) to be taken against the respondent.
- The Principal shall act upon the recommendation within 60 days of receiving it.

#### Caveat

All female faculty members, non-teaching staff and students must bear in mind that such complaints are of an extremely serious nature and should, on no account, be made in a frivolous manner. This platform should not be misused to settle personal scores, or for any other nongenuine reason

#### **Useful Documents/Notices:**

- UGC / MHRD Notifications
- Sexual Harassment Electronic Box
- Sexual Harassment Handbook

Bisweswar Chakrabus

Officer-in-Charge Government General Degree College,Lalgarh Lalgarh, Jhargram, 721516

#### GOVERNMENT OF WEST BENGAL GOVERNMENT GENERAL DEGREE COLLEGE, LALGARH Office of the Principal

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LALGARII

#### JHARGRAM

#### Reference No.: SGRC (23)/GGDLGR

#### Date: 14.08.2023

As per the Directive of the UGC following members will be on the Committee for the Students Grievance Redressal Cell of the College, and, the tenure will be of two years *w.e.f.* 14.08.2023 excluding the special invitee, that is, the Student Representative as per the guidelines:

Chairperson	Dr. Goutam Bhar, Assistant Professor, Sanskrit, GGDC Lalgarh
	Cell No. : 8670282173 / Email Id: goutambharlgc@gmail.com
Member - I	Kishore Majhi, Assistant Professor, Zoology, GGDC Lalgarh
Member - II	Manjushrre Hembram, Assistant Professor, Santali
Member - III	Nowser Rowa Sk, Assistant Professor, History
Member - IV	Partha Nandi, Assistant Professor, Physiology
External Member	Dr. Swapan Maity, Assistant Professor, Geography, Nayagram
	Pandit Raghunath Murmu Government College
Students' Representative	Miss Pinki Mandal, [BA Hons. Student], GGDC Lalgarh

14/08/6012

Officer-in-Charge Government General Degree College, Lalgarh Jhargram; 721516

Officer - in - Charge Govt. General Degree College, Lalgarh Lalgarh, Jhargram, 721516



SAY NO TO

# JOYFULCAMPUS

## What is Ragging? Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

#### A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- Collective punishment : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.







DEPARTMENT OF HIGHER EDUCATION MINISTRY OF HUMAN RESOURCE DEVELOPMENT GOVERNMENT OF INDIA ज्ञान-विज्ञान विमुक्त

विश्वविद्यालय अनुदान आयोग University Grants Commission quality higher education for all

# Foolishly I ragged & got suspended

Will I get prosecuted?

What about my Job prospects?

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ANTI RAGGING

App

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## Remember RAGGING is for LOSERS

Visit UGC Website i.e. www.ugc.ac.in & www.antiragging.in to see UGC Anti Ragging regulations. Are You Being Ragged ? Immediately call UGC Anti Ragging Helpline- 1800-180-5522 (24x7 Toll Free) Or Send an E-mail to helpline@antiragging.in

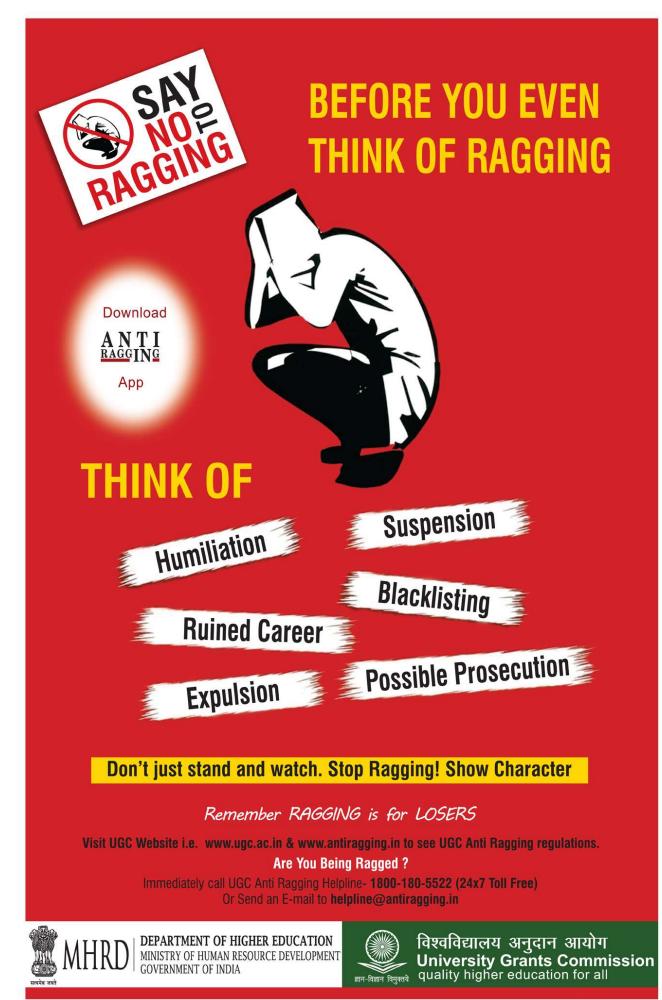


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Issued in public interest by: Ministry of Human Resource Development Department of Higher Education Government of India



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Memo. / Ref. No.:

A CONTRACT OF THE ARING OF THE

Date: .....

#### **Details of statutory / regulatory Committee**

#### Students Grievance Redressal Cell

Members of the Committee	Designation	Contact No
Dr. Goutam Bhar	Assistant Professor, Dept. of Sanskrit, GGDC Lalgarh	8670282173
Kishor Majhi	Assistant Professor, Dept. of Zoology, GGDC Lalgarh	6295215080
Manjushree Hembram	Assistant Professor, Dept. of Santali, GGDC Lalgarh	9635244477
Nowser rowa Sk	Assistant Professor, Dept. of History, GGDC Lalgarh	7908680700
Parth Nandi	Assistant Professor, Dept. of Physiology, GGDC Lalgarh	9933593561
Dr. Swapan Maity	Assistant Professor, Dept. of Geography, GGDC Nayagram	
Miss Pinki Mandal	B.A Hons. Student, GGC Lalgarh	

#### Internal Complaints Committee

Members of the Committee	Designation	Contact No
Dr. Amrita Dey, Presiding Officer	Assistant Professor, Dept. of Sociology, GGDC Lalgarh	9433291102
Smt. Baishakhi Saha Mandal,	Assistant Professor, Dept. of Bengali, GGDC Lalgarh	9732133391
Smt. Manjushree Hembram,	Assistant Professor, Dept. of Santali, GGDC Lalgarh	9635244477
Sri Naren Sankar Das,	Non-Teaching Staff, GGDC, Lalgarh	7029041115

Bi Swer War Chak rabing Officer-in-Charge Government General Degree College,Lalgarh Lalgarh, Jhargram, 721516



Members of the Committee	Designation	Contact No
Mrs. Kalpana Dey	Social Worker, Lalgarh Vivekananda Charitable	
Ms. Moumita Saha	Ladies Representative (Cultural Council), GGDC, Lalgarh	
Ms. Barsha Patra	Ladies Representative (Cultural Council), GGDC, Lalgarh	
Mr. Jayanta Gorai	Students Body Representative, GGDC, Lalgarh	

#### Anti - Ragging Sub- Committee

Members of the Committee	Designation	Contact No
Sukul Tudu, Convener	Assistant Professor, Dept. of Sanskrit, GGDC Lalgarh	9647560953
Sairath Mukherjee, Joint Convener	Assistant Professor, Dept. of Philosophy, GGDC Lalgarh	8967864615
Anamika Mukherjee,	Assistant Professor, Dept. of Bengali, GGDC Lalgarh	9153312170
Manjushree Hembram	Assistant Professor, Dept. of Santali, GGDC Lalgarh	9635244477
Parbati Hembram	Assistant Professor, Dept. of Bengali, GGDC Lalgarh	9382111635
Sirin Mollah	Assistant Professor, Dept. of Political Science, GGDC Lalgarh	7001569089
Kishore Majhi	Assistant Professor, Dept. of Zoology, GGDC Lalgarh	6295215080
Ramo Tudu	Assistant Professor, Dept. of Santali, GGDC Lalgarh	9955341385
Nowser Rowa Sk	Assistant Professor, Dept. of History, GGDC Lalgarh	7908680700
Dr. Hemanta Dutta	Assistant Professor, Dept. of Sanskrit, GGDC Lalgarh	7908341701

Bi Swer Wat Grak taby Officer-in-Charge Government General Degree College, Lalgarh Lalgarh, Jhargram, 721516



#### <u>SC & ST Cell</u>

Designation	Contact No
OIC, GGDC, Lalgarh	9474756866
Assistant Professor, Dept. of Santali, GGDC Lalgarh	9635244477
Assistant Professor, Dept. of Sanskrit, GGDC Lalgarh	7908341701
Assistant Professor, Dept. of Bengali, GGDC Lalgarh	9382111635
Assistant Professor, Dept. of Political Science, GGDC Lalgarh	7001569089
Assistant Professor, Dept. of Sanskrit, GGDC Lalgarh	9647560953
Assistant Professor, Dept. of Santali, GGDC Lalgarh	9955341385
Assistant Professor, Dept. of Sociology, GGDC Lalgarh	7063733151
Assistant Professor, Dept. of Physiology, GGDC Lalgarh	9933593561
Assistant Professor, Librariyan, GGDC Lalgarh	9903123120
Assistant Professor, Dept. of History, GGDC Lalgarh	7908680700
	OIC, GGDC, LalgarhAssistant Professor, Dept. of Santali, GGDC LalgarhAssistant Professor, Dept. of Sanskrit, GGDC LalgarhAssistant Professor, Dept. of Bengali, GGDC LalgarhAssistant Professor, Dept. of Political Science, GGDC LalgarhAssistant Professor, Dept. of Sanskrit, GGDC LalgarhAssistant Professor, Dept. of Sanskrit, GGDC LalgarhAssistant Professor, Dept. of Sanskrit, GGDC LalgarhAssistant Professor, Dept. of Santali, GGDC LalgarhAssistant Professor, Dept. of Sociology, GGDC LalgarhAssistant Professor, Dept. of Physiology, GGDC LalgarhAssistant Professor, Dept. of Physiology, GGDC LalgarhAssistant Professor, Librariyan, GGDC Lalgarh

Bi Swed Walk Grak taby Officer-in-Charge Government General Degree College,Lalgarh Lalgarh, Jhargram, 721516



#### Minority Cell

Members of the Committee	Designation	Contact No
Bisweswar Chakraborty, Chairman	OIC, GGDC, Lalgarh	9474756866
Nowser Rowa Sk Convener	Assistant Professor, Dept. of History, GGDC Lalgarh	7908680700
Sirin Mollah, Joint Convener	Assistant Professor, Dept. of Political Science, GGDC Lalgarh	7001569089
Parbati Hembram	Assistant Professor, Dept. of Bengali, GGDC Lalgarh	9382111635
Sukul Tudu	Assistant Professor, Dept. of Sanskrit, GGDC Lalgarh	9647560953
Gour Gopal Barman	Assistant Professor, Dept. of Sociology, GGDC Lalgarh	7063733151
Panchu Gopal Bhunia	Assistant Professor, Librariyan, GGDC Lalgarh	9903123120
Ramo Tudu	Assistant Professor, Dept. of Santali, GGDC Lalgarh	9955341385
Manjushree Hembram, Convener	Assistant Professor, Dept. of Santali, GGDC Lalgarh	9635244477
Dr. Hemanta Dutta	Assistant Professor, Dept. of Sanskrit, GGDC Lalgarh	7908341701
Partha Nandi	Assistant Professor, Dept. of Physiology, GGDC Lalgarh	9933593561

Biswerwar Graktabug Officer-in-Charge Government General Degree College,Lalgarh

Lalgarh, Jhargram, 721516







Date: 02.12.2022

#### NOTICE

It is hereby notified that a meeting of Students Affairs Sub-Committee will be held on 8<sup>th</sup> Dec, 2022 from 2 pm at meeting room. All members of the Students Affairs Sub-Committee are requested to attend the meeting positively.

#### Agenda:

- 1. College Canteen Development.
- 2. Enhancement of Library Facility
- 3. Water Purifire Repair.

Anjan Kumar Mandal. Convener

Convener Students Affairs Sub-Committee GGDC Lalgarh





1. Amita Dey 8/12/22 2. Goulam Bhaz 8/12/22 3. Anjay Ks. Mandel. 8.12.22

4. Baishakhi Saha Mandal. 8.12.22.

5. NOW for Rowg SK 8.12-22

6. Sairath Multheim 08.12.2022

7. Arintam Ghush 18.19.2023

8. Sirin Molah 08. 12. 20 23

9. Pambati Hembran. 08, 12, 2022

10. Herranta Dutta 08/12/2022



The following resolutions have been taken by Students Affairs Sub-Committee in the meeting held on 8<sup>th</sup> December 2022.

#### **Resolution 1: College Canteen Development**

The committee resolves to:

- Renovate the canteen space within 8 weeks
- Select a new vendor through tender process
- Enhance menu options and pricing
- Ensure hygiene and quality standards

#### **Resolution 2: Enhancements of Library Facilities**

The committee resolves to:

- Increase library book collection by 1000 titles
- Introduce digital library resources
- Upgrade library software and hardware
- Create a quiet reading area

#### **Resolution 3: Water Purifier Repair**

The committee resolves to:

- Repair/replace damaged water purifiers within 2 weeks
- Ensure regular maintenance and testing
- Install new water purifiers in strategic locations
- Monitor water quality



of WEST BEACH

Date: 11.10.23

#### NOTICE

It is hereby notified that a meeting of Students Affairs Sub-Committee will be held on 12<sup>th</sup> Oct, 2023 from 1.30 pm at meeting room. All members of the Students Affairs Sub-Committee are requested to attend the meeting positively.

Agenda:

- 1. Playground Maintenance
- 2. Toilet Cleanliness
- 3. Sound System
- 4. Library Books

Argan Kumas Mandel.

Convener Students Affairs Sub-Committee GGDC Lalgarh





- 1. Anjan Kumas Mandel 12.10.2023.
- 2. Goutam Sher 12.10.23
- 3. Amerita Dey 12.10.23 4. Baishakhi Saha Mandal. 12.10.23.
- 5 Noorfes Rowa Sk. 12.10.23.
- 6. Saiteath Mulharin 12.10.2023 7. Ariadam Chosh
- 12.10.2023
- 8. Sirin Mollah 12, 10, 2023
- 9. Panbati Hembram. 12.10.2023.
- 10. Alemanta Dutta 12/10/2023





The following resolutions have been taken by Students Affairs Sub-Committee in the meeting held on 12<sup>th</sup> Oct. 2023.

#### **Resolution 1: Playground Maintenance**

The committee resolves to:

- Allocate amount for playground renovation
- Engage a contractor for ground leveling and grass turfing
- Install new sports equipment
- Complete maintenance work within 6 weeks

#### **Resolution 2: Toilet Cleanliness**

The committee resolves to:

- Enhance daily cleaning schedules
- Deploy additional cleaning staff
- Install sanitary vending machines and improve hygiene facilities
- Conduct regular inspections

#### **Resolution 3: Sound System**

The committee resolves to:

- Replace damaged speakers and amplifiers
- Upgrade sound system with new equipment
- Conduct testing and calibration
- Complete upgrade within 4 weeks

#### **Resolution 4: Library Books**

The committee resolves to:

- Procure 500 new titles
- Allocate amount for book purchase
- Catalog and shelve new books within 3 weeks
- Explore digital library resources

#### Meeting Minutes of the Students Affairs Sub-Committee

Date:-12th October 2023

Time:-1:30 PM

Location:-Meeting Room

Attendees:- All members of the Students Affairs Sub-Committee

#### **Agenda Items:**

- 1. Playground Maintenance
- 2. Toilet Cleanliness
- 3. Sound System
- 4. Library Books

#### Minutes:

1. Playground Maintenance

The committee discussed the current state of the playground. Actions taken include ground clearing and levelling, repairs of damaged fencing, and the installation of new sports equipment.

#### 2. Toilet Cleanliness

The committee reviewed the cleanliness of the toilets. A daily cleaning schedule has been enforced, additional cleaning staff have been deployed, and sanitizing measures have been implemented.

#### 3. Sound System

The sound system was inspected and assessed. Actions taken include the replacement of damaged speakers and amplifiers, as well as the upgradation of the sound system with new equipment. Testing and calibration of the system have also been completed.

#### 4. Library Books

The committee initiated a new book procurement process, resulting in the addition of 500 new titles to the library collection. Cataloguing and shelving of these new books have been completed.

#### **Conclusion:**

The meeting concluded with a positive outlook on the actions taken regarding the agenda items. All members were encouraged to continue their efforts in maintaining and improving the facilities for the benefit of the students.

\*\*Next Meeting:\*\* To be scheduled as needed.

\*\*Prepared by:\*\* Anjan Kumar Mandal, Convener, Students Affairs Sub-Committee .

#### Meeting Minutes of the Students Affairs Sub-Committee

Date:-December 8, 2022

Time:-:2 PM

Location:-Meeting Room, Government General Degree College Lalgarh

Attendees:

- Members of the Students Affairs Sub-Committee

#### Agenda:

1. College Canteen Development

2. Enhancement of Library Facility

3. Water Purifier Repair

#### Minutes:

1. College Canteen Development:\*\*

- The tender process for the canteen concession was initiated, and a new vendor was selected with a contract signed.

- Renovation and cleaning of the canteen space have been completed.

- Inspection and quality control measures were implemented to ensure standards are met.

2. Water Purifier Repair:\*\*

- Repair work was undertaken by an authorized technician, and the replacement of faulty parts has been completed.

3. Library Reading Room:\*\*

- Renovation work for the library reading room was initiated, with new furniture and lighting installed.

- The repainting and decoration of the reading room have also been completed.

#### **Conclusion:**

The meeting concluded with a positive outlook on the developments discussed, and members were encouraged to continue monitoring the progress of the initiatives.

\*\*Next Meeting:\*\* To be scheduled as needed.

\*\*Prepared by:\*\* Convener, Students Affairs Sub-Committee

\*\*Date of Preparation:\*\* December 8, 2022