



**GOVERNMENT OF WEST BENGAL**  
**GOVERNMENT GENERAL DEGREE COLLEGE, LALGARH**  
**LALGARH :: JHARGRAM :: 721516**  
**Website: [www.lalgarhgovtcollege.org](http://www.lalgarhgovtcollege.org)**

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**Ref. No.: 2024/GGDCL/Admission/02**

**Date: 19.06.2024**

The competent authority in the State Government and Vidyasagar University has decided to introduce Centralized Online Admission to all Undergraduate courses / programmes in West Bengal for the academic session 2024– 2025 in all Government, Government-Aided Colleges. The online admission process will be conducted through a centralized online portal.

## **GENERAL GUIDELINES**

### **Application and Admission**

1. Any candidate who has passed 10+2 or equivalent examination may register in the online centralized portal, subject to certain restrictions in terms of the year of passing (*within 4 (four) consecutive academic sessions from the date of passing the qualifying examination*) as set by the concerned Universities/Colleges/Higher Education Institutions
2. A candidate can search for courses / programmes, colleges, and universities even before registering in the portal and access all relevant details, such as course / programme - wise eligibility criteria, number of seats (category-wise), formula for merit-index calculation, combination subjects offered, college profile, etc..
3. To register, candidates must provide a **mobile number as their primary contact**. This mobile number will be used for identification of the candidate and communication throughout the Centralized Online Admission Process. Additionally, the candidate must also provide **a valid e-mail address** to receive different communications from the portal during the Centralized Online Admission process (UG). Candidates are advised **not to change their mobile number during the entire process of online admission**, as it may result in not receiving important communications from the portal from time to time.
4. As a first step in the application phase, a candidate will create a profile, providing the necessary personal details. Candidates must be cautious about all inputs provided, as this data will be used for eligibility criteria checking, merit indexing, and seat allotment by the system. There is no provision in the system for automatic validation or correction. If the candidature of any candidate is adversely affected due to the entry of wrong data by the candidate, the candidature of such candidates will be liable to be cancelled even after provisional admission.
5. Information to be provided by the candidates is given below:
  - a. Personal Information
  - b. Address



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- c. Additional Information
- d. Results
- e. Documents
6. Once the profile is successfully created and submitted, a candidate can check her or his eligibility with respect to any course / programme in any college in any district under any University of West Bengal under the purview of the portal under reference. Eligibility will depend on the course / programme and HEI, and the details of the eligibility criteria will be made available in the portal.
7. A candidate will be allowed to apply for a maximum of 25 courses / programmes (for which the candidate is eligible) across one or multiple institutions.
8. A candidate applying for multiple courses / programmes will be required to rank the courses / programmes in order of her or his preference.
9. If a candidate does not indicate any preference, they will not be able to submit the application. A candidate can change his or her profile information at any point in time before the application window closes. In the event of any change in marks, the candidate must prepare the preference list afresh.
10. A candidate can change his or her profile information at any point in time before the application window closes. In the event of any change in marks, the candidate must prepare the preference list afresh.
11. Candidates must be very careful while applying. Candidates are advised to select the maximum possible number of courses / programmes in the same or different institutions (up to 25) and carefully rank their preferences. Candidates will be allotted their highest available preference (at that material point of time) based on merit rank and the availability of seats.
12. Candidates applying for 4-Yr Hons. / Hons. With research / 3-Yr Multidisciplinary Courses / Programmes must choose Major and Minor subject(s) during the application process (subject to confirmation of minor subject combination at the time of physical verification by the college/ HEI). For B.Com. 4-Yr Hons. / Hons. with research / 3-Yr Multidisciplinary Courses / Programmes there shall not be any scope for selection of combination of subjects.
13. A Unique Application Number will be generated for each applicant once the application is submitted. This Unique Application Number will be used to identify the candidate throughout the entire admission process.
14. After the closure of the application window, the Merit Index will be generated by the system for each course / programme in each institute (both the general merit list and the category-wise merit list), and all eligible candidates will be ranked as per their Merit Index (in descending order) in the respective lists.
15. A General Merit Rank (GMR) list will be generated based on the merit of candidates in all categories for each and every institution and Course / Programme.



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16. A Category Merit Rank (CMR) list will also be generated for reserved category candidates for each and every institution and Course / Programme.
17. The seat allotment will be published on a scheduled date, duly notified from time to time.
18. Candidate will login to check the allotment. The allotment status will show the institute and course / programme in which the candidate has been allotted a seat, if any. The candidate will be able to see the corresponding GMR and CMR for all the applications in the candidate's preference list.
19. After the closure of the first round of admission, candidates who have already been admitted to the allotted seat in the said round will be considered for upgrading, if opted by the candidate.
20. For the candidates who were allotted a seat in the first round, choices that are ranked higher than the allotted seat will only be considered when allotting seats in the upgrade round. This rule will apply to already-provisionally admitted candidates.
21. Candidates who were allotted their first preference seat in the first round, irrespective of whether they took provisional admission or not, will NOT be considered in upgrade round.
22. Only those seats where no admission has been taken in the first round will be considered as 'Available Seats' for the subsequent upgrade round.
23. Seats reserved for the scheduled caste candidates and remaining unfilled seats will be filled by Schedules tribe candidates, and vice versa. Likewise, seats reserved for OBC-A candidates remaining unfilled may be filled by OBC-B candidates, and vice versa.
24. The upgraded allotment will be declared on the portal on a pre-scheduled date which will be made available on the Notice Board of the Portal.
25. If an already provisionally admitted candidate is allotted a seat in the upgrade round, the candidate can opt for the upgraded seat. In that case, the candidate must confirm to irrevocably vacate the earlier seat. Alternatively, the candidate can opt not to take admission to the upgraded seat. In that case, the provisional admission taken in the first round will remain valid.
26. If a previously provisionally admitted candidate opts for the upgraded seat, the candidate will pay only the additional amount (admission fees) for provisional admission to the new seat.
27. If the admission fee for the newly allotted seat is less than the previous one, then the extra amount collected earlier will be refunded to the bank account provided by the candidate while filling the application form after the completion of the whole online admission process.
28. An admitted candidate in a particular course / programme may opt for cancellation of admission through this portal until the completion of the centralised admission process. Cancellation of admission may be done through the "Cancel Admission"



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- button available on the applicant's dashboard (in the portal) after taking the provisional admission against the allotted seat. On cancellation of admission, the admission fees paid by the candidate will be refunded to the bank account provided by the candidate in the application form after the completion of the entire centralised admission process under the supervision of WBSCHE. Candidates, who opt for cancellation of admission after the completion of the centralised admission process, will have to apply to the concerned HEI (where the candidate has taken admission) for cancellation of admission.
29. Physical verification of documents of the candidate will be done at the HEI level after taking admission at the end of the concerned phase.
  30. Candidates who will take provisional admission through the portal will report to the concerned HEI within the notified schedule for physical verification of documents. They must carry printed copies of their provisional admission slip and all academic and other relevant documents in original. If, during the physical verification of documents at the college/HEI, it is found that there is a discrepancy between the data provided in the portal and that found in the documents, which may have had an impact on eligibility and/or Merit Rank / Position, the provisional admission may be summarily cancelled. Admission will be finally confirmed only after successful verification of all relevant documents by the concerned HEI, followed by registration with the affiliated university.
  31. As a result of document verification -  
**If a candidate is found not eligible for any course / programme because of any discrepancy in data and/or document (which may have an adverse impact on the merit index of the candidate), the provisional admission of the candidate will be cancelled.**
  32. All communication will be done through this mobile number and email id already provided. Once taken admission, this mobile number and email ID cannot be changed under any circumstances during the entire course of study at this College.
  33. Admission to any programme under CCFUP of the college is provisional and is subject to the final approval of the Vidyasagar University.
  34. Caste Certificates (where applicable) issued only by appropriate authority will be considered valid and acceptable. Percentage of reservation to each reserved category follows the G.O No 267-Edn (U/1U-89/13) Dated 04.03.2014 and G.O. No. 959-BCW/MR-52/2019 Dated 18.05.2023 of Government of West Bengal.
  35. Candidates must fulfill 90% of attendance within first ten (10) days of commencement of their classes. Failing which, their admission will be treated as cancelled. Only special cases will be considered in this matter provided the students inform the college authority in advance in written document.
  36. Anti-ragging declaration mandate as directed by the UGC is to be furnished online by every student and his/her guardian after admission.



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## Modalities for New UG Programmes

As the UG Programmes (CCFUP) based on National Education Policy (NEP-2020) has been issued for different UG Programmes from this academic session (2024-25), the applicants must have to know some modalities as follow:

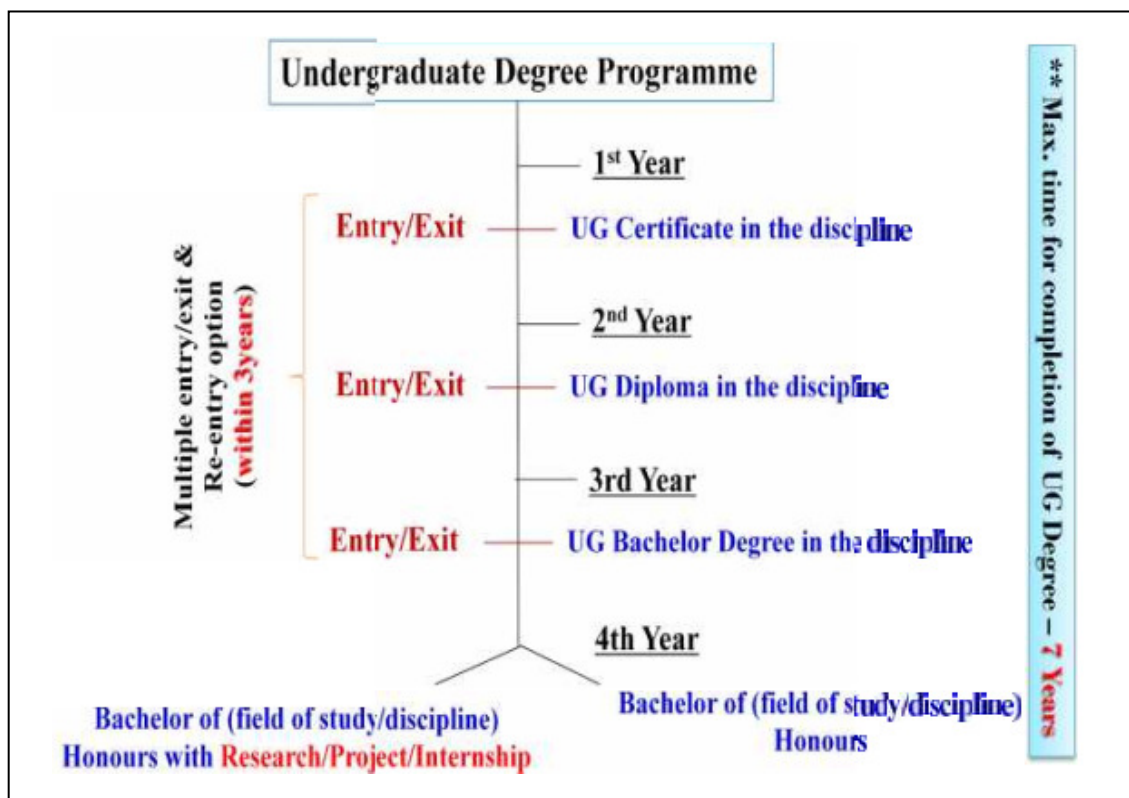
1. The UG Programmes give access to the students to **Multiple Entry/Exit and Re-entry** option within 3 years.
2. Maximum time for completion of UG Degree is **7 years**.
3. There is two separate UG Programmes offered by Vidyasagar University –
  - i. **Single Major Programmes** in different disciplines (*Treat it as Honours Programme*)
  - ii. **Multidisciplinary Programmes** in Social Science/Humanities/Life Science (*Treat it as General Course*).
4. After completing **1 year** of study (2 semesters with 40 Credits + Community Service of 4 Credits) students can get the awards of **UG Certificate** at the time of exit.
5. After completing **2 years** of study (4 semesters with 86 Credits including Internship/Apprenticeship/Project of 4 credits) students can get the awards of **UG Diploma** at the time of exit.
6. After completing **3 years** of study (6 semesters with 126 Credits) students can get the awards of **Bachelor's Degree** at the time of exit for all Programmes.
7. After completing 4 years of study (8 semesters with 166 Credits) students can get the awards of **Bachelor's Degree with Honours** at the time of exit.
8. After completing **4 years** of study (8 semesters with 166 Credits) students can get the awards of **Bachelor's Degree with Honours / Bachelor's Degree with Honours & Research** at the time of exit.
9. In the case of getting **Bachelor's Degree with Honours & Research** students have to complete Research Project of 12 Credits in their major area(s) of studies. **The eligibility condition of getting the UG Bachelor's Degree with Honours &**



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Research is – **minimum 75% marks to be obtained in the first six semesters in aggregates.**

**UG Programmes at a Glance (in flow diagram)**





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## Courses Offered

### Proposed UG Programmes offered by our college:

#### Single Major Programmes: (with **One** Major and **Two** Minor subjects)

- 3-years Bachelor's Degree Programme with Major in Arts field of Studies (6 Semester with 126 credits)
- 4-years Bachelor's Degree (Honours) with Major in Arts field of Studies (8 Semester with 166 credits)
- 4-years Bachelor's Degree (Honours & Research) with Major in Arts field of Studies (8 Semester with 166 credits)

#### Multidisciplinary Programmes: (with **Two** Major and **One** Minor subjects)

- 3-years Bachelor's Degree with Multidisciplinary Programme of studies in **Humanities**.
- 3-years Bachelor's Degree with Multidisciplinary Programme of studies in **Humanities in Santali Medium**.
- 3-years Bachelor's Degree with Multidisciplinary Programme of studies in **Life Science**.

#### Single Major (Honours / Honours & Research) Programmes

#### Faculty of Arts:

- B.A. (H/H&R) in Bengali
- B.A. (H/H&R) in English
- B.A. (H/H&R) in History
- B.A. (H/H&R) in Philosophy
- B.A. (H/H&R) in Political Science
- B.A. (H/H&R) in Sanskrit
- B.A. (H/H&R) in Sociology
- B.A. (H/H&R) in Santali

#### (In Santali Medium)

- B.A. (H/H&R) in History (**Santali Medium**)
- B.A. (H/H&R) in Philosophy (**Santali Medium**)



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11. B.A. (H/H&R) in Political Science (**Santali Medium**)

**Multidisciplinary Programmes:** (Under the field of Humanities)

- **3-year B.A. in Humanities** (any three Subjects from the following Groups – )
  - a) Bengali b) Santali, c) English /Sociology, d) History, e) Philosophy, f) Political Science, g) Sanskrit.
  - 3-year B.A in Humanities Santali Medium (any three subjects from following Groups-)
    - a) Santali b) History c) Philosophy /Political Science

**Multidisciplinary Programmes:** (Under the field of Life Science)

- **3-year B.Sc. in Life Science** : a) Botany, b) Physiology, c) Zoology

**Admission Criteria**

Admission criteria under CCFUP for 2024-25 and onwards shall be governed according to the guidelines issued by the Government of West Bengal and Vidyasagar University as applicable from time to time.

1. Candidate passing Higher Secondary Examination (10+2) conducted by the West Bengal Council of Higher Secondary Education or any other equivalent board/council are eligible for admission in the undergraduate programmes with Single Major and Multidisciplinary Studies under CCFUP within 4 (four) consecutive academic sessions from the date of passing the qualifying examination.
2. Candidate passing Higher Secondary Examination (10+2) from Vocational stream conducted by the respective Board/ Council for vocational studies or any other equivalent board/council are eligible for admission in the undergraduate programmes in





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Multidisciplinary Studies only within 4 (four) consecutive academic sessions from the date of passing the qualifying examination.

3. Candidate must have passed in Four (04) recognized subjects (excluding Environmental Education/ Studies) including one language subject in the qualifying examination. If the subject “Environmental Education/ Studies” is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.
4. Students who have passed Higher Secondary or equivalent examination with minimum 45% marks in the Aggregate (to be calculated by adding the marks obtained in ‘Best Four’ subjects excluding Environmental Studies) along with pass in the subject/related subject or 50% marks in the subject or related subject are eligible to apply for admission in the Single Major (Honours/ Honours with Research) programmes.
5. Students carrying pass marks in Higher Secondary or equivalent examination with at least pass in four subjects (excluding Environmental Studies) are eligible to apply for Multidisciplinary programmes under CCFUP. Students from **Vocational stream are eligible to apply only for Multidisciplinary Studies** only fulfilling the other criteria.
6. **The Eligibility Criteria, Merit Point Calculation and Tie-Breaking Procedure** for admission in **Single Major Programmes** are as follow:

B.A. Hons / Hons. & Research in	Eligibility: Passed 10+2 in the years 2021, 22,23,24	Marks required in 10+2	Merit Point Calculation- 1	Merit Point Calculation- 2	Tie-Breaking-1	Tie-Breaking-2
Bengali	Passed 10+2 <b>with Bengali</b>	At least 50% in Bengali or 45% in Aggregate*	Marks obtained in Bengali + 10% of Aggregate	NA	Percentage Marks in (Bengali) [10+2 Exam]	Percentage Marks in X Exam
English	Passed 10+2 <b>with English</b>	At least 50% in English or 45% in Aggregate	Marks obtained in English + 10% of Aggregate	NA	Percentage Marks in (English) [10+2 Exam]	Percentage Marks in X Exam



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History	Passed 10+2. <b>No Subject Bar</b>	45% in Aggregate	Marks obtained in History + 10% of Aggregate	Marks obtained in Language (1/2) + 10% of Aggregate	Highest Marks obtained in any Language Subject (out of 100) [10+2 Exam]	Percentage Marks in X Exam
History <b>Santali Medium</b>	Passed 10+2. <b>No Subject Bar</b>	45% in Aggregate	Marks obtained in History + 10% of Aggregate	Marks obtained in Language (1/2) + 10% of Aggregate	Highest Marks obtained in any Language Subject (out of 100) [10+2 Exam]	Percentage Marks in X Exam
Philosophy	Passed 10+2. <b>No Subject Bar</b>	45% in Aggregate	Marks obtained in Philosophy + 10% of Aggregate	Marks obtained in Language (1/2) + 10% of Aggregate	Highest Marks obtained in any Language Subject (out of 100) [10+2 Exam]	Percentage Marks in X Exam
Philosophy <b>Santali Medium</b>	Passed 10+2. <b>No Subject Bar</b>	45% in Aggregate	Marks obtained in Philosophy + 10% of Aggregate	Marks obtained in Language (1/2) + 10% of Aggregate	Highest Marks obtained in any Language Subject (out of 100) [10+2 Exam]	Percentage Marks in X Exam
Political Science	Passed 10+2. <b>No Subject Bar</b>	45% in Aggregate	Marks obtained in Pol. Sc. + 10% of Aggregate	Marks obtained in Language (1/2) + 10% of Aggregate	Highest Marks obtained in any Language Subject (out of 100) [10+2 Exam]	Percentage Marks in X Exam
Political Science <b>Santali Medium</b>	Passed 10+2. <b>No Subject Bar</b>	45% in Aggregate	Marks obtained in Pol. Sc. + 10% of Aggregate	Marks obtained in Language (1/2) + 10% of Aggregate	Highest Marks obtained in any Language Subject (out of 100) [10+2 Exam]	Percentage Marks in X Exam
Sanskrit	Passed 10+2 <b>with Sanskrit</b>	At least 50% in Sanskrit or 45% in Aggregate	Marks obtained in Sanskrit + 10% of Aggregate	NA	Percentage Marks in (Sanskrit) [10+2 Exam]	Percentage Marks in X Exam
Sociology	Passed 10+2. <b>No Subject Bar</b>	45% in Aggregate	Marks obtained in Sociology + 10% of Aggregate	Marks obtained in Language (1/2) + 10% of Aggregate	Highest Marks obtained in any Language Subject (out of 100) [10+2 Exam]	Percentage Marks in X Exam



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Santali	Passed 10+2 with <b>Santali/Bengali/English</b>	45% in Aggregate	Marks obtained in Santali + 10% of Aggregate	Marks obtained in Language (1/2) + 10% of Aggregate	Highest Marks obtained in any Language Subject (out of 100) [10+2 Exam]	Percentage Marks in X Exam
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**7. The Eligibility Criteria, Merit Point Calculation and Tie-Breaking Procedure for admission in Multidisciplinary Programmes are as follow:**

<b>Multidisciplinary Studies in</b>	<b>Eligibility: Passed 10+2 in the years 2021, 22, 23,24</b>	<b>Marks required in 10+2</b>	<b>Merit Point Calculation- 1</b>	<b>Merit Point Calculation- 2#</b>	<b>Tie-Breaking- 1</b>	<b>Tie-Breaking- 2</b>	<b>Tie-Breaking- 3</b>
<b>Humanities</b>	Passed 10+2 (Best 4 Subjects excluding ENVS)	Passed Best 4 Subjects including one language subject, excluding ENVS.	Aggregate marks in best 4 Subject	NA	Marks in First best Subject (out of 100) [10+2 Exam]	Percentage Marks in X Exam	Total Marks in First Language [10+2 Exam]
<b>Life Science</b>	Passed 10+2 (Best 4 Subjects excluding ENVS)	Passed with Science Combination	Aggregate marks in best 4 Subject	NA	Marks in First best Subject (out of 100) [10+2 Exam]	Percentage Marks in X Exam	Total Marks in First Language [10+2 Exam]

\*Aggregate is total marks in top 4 subjects including at least one language subject and excluding Environmental Studies or Environmental Science in class 10+2 exam.

# In case Honours seeking subjects is not available or not studied in 10+2 level then Highest marks obtained in 1<sup>st</sup> Language/2<sup>nd</sup> Language is to be considered.

**N.B.:** 1. Candidates have passed the Vocational Course in the 10+2 level can apply only in Multidisciplinary Programmes (i.e. Social Science/Humanities/Life Science).



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**2. A candidate passing 10+2 level in the year 2021 or earlier with above mentioned criteria can also apply through online mode after getting special permission from the secretary, U.G. Council, Vidyasagar University, Midnapore.**

3. It is also notified that the admission is provisional unless or until the candidate is registered under the Vidyasagar University through this college. The College reserves the right to cancel admission at any point of time if there is any suppression of facts or production of false information and documents.

**Intake Capacity / Available Number of Seats for the Courses**

❖ Single Major Programmes (Honours / Honours. & Research)

Sl. No	B.A. (H/H&R)Major	Gen	Gen - PH	EWS	EWS-PH	SC	SC-PH	ST	ST-PH	OBC-A	OBC-A-PH	OBC-B	OBC-B-PH	Total
1	Bengali	29	2	7	0	14	1	4	0	7	0	5	0	69
2	English	20	1	4	0	10	1	3	0	4	0	3	0	46
3	History	29	2	7	0	14	1	4	0	7	0	5	0	69
4	Philosophy	25	1	6	0	12	1	3	0	6	0	4	0	58
5	Political Science	25	1	6	0	12	1	3	0	6	0	4	0	58
6	Sanskrit	26	1	6	0	12	1	4	0	5	1	4	0	60
7	Sociology	21	1	5	0	10	1	3	0	5	0	3	0	49
8	Santali	26	1	6	0	12	1	4	0	6	0	4	0	60
9	History (Santali Medium)	26	1	6	0	12	1	4	0	6	0	4	0	60
10	Philosophy (Santali Medium)	26	1	6	0	12	1	4	0	5	1	4	0	60
11	Political Science (Santali Medium)	26	1	6	0	12	1	4	0	6	0	4	0	60



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**❖ Multidisciplinary Programmes (Social Science / Humanities & Life Science)**

Sl. No	B.A. / B.Sc. Multidisciplinary Programmes	Gen	Gen - PH	EWS	EWS-PH	SC	SC-PH	ST	ST-PH	OBC-A	OBC-A-PH	OBC-B	OBC-B-PH	Total
12	Humanities	152	8	33	2	74	4	20	1	33	2	25	1	355
	Humanities Santali Medium	26	1	6	0	12	1	4	0	5	1	4	0	60
13	Life Science	16	1	4	0	8	0	2	0	4	0	3	0	38

*\*The number of seats may change as per the order of the Vidyasagar University and the Department of Higher Education, Government of West Bengal.*

**Subject Combinations / Groups**

- **Single Major Programme:** (To Choose One Major Subject and Two Minor Subjects)

<b>Subject Combination 4-Year B.S./B.A. (Hons./ Hons. with Res.) in Major</b>	
<b>Major Subjects (To Choose One of the following)</b>	<b>Minor Subjects: (to Choose any two from the following Groups)* - Minor-I &amp; Minor-II</b>
Bengali, English, History, Philosophy, Political Science, Sanskrit, Sociology, Santali, History (Santali Medium), Philosophy	<b>Group-1 : Bengali/Santali/History</b> <b>Group-2 : English/ Sanskrit / Sociology</b> <b>Group-3 : Philosophy/Political Sc.</b>



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(Santali Medium), Political Science (Santali Medium).	
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\*In choosing Minor Subjects (Minor-1 & Minor -2) one cannot choose any subject from the group he/she has opted as Major subject (Honours subject).

- **Multidisciplinary Programmes:** (To Choose Two Major Subject and One Minor Subjects)

<b>Subject Combination 3-Year B.A./B.Sc. in Multidisciplinary Studies</b>	
<b>Multidisciplinary Studies</b>	Two Subjects as <b>Major Disciplines</b> & One (01) Subject as <b>Minor Discipline</b> from the following groups:
B.A. in Humanities	<b>Three (03) subjects to be chosen, taking one (01) from the each following groups:</b> a) Bengali/Santali/History b) English/ Sanskrit/Sociology c) Philosophy/ Political Science
B.A. in Humanities. <b>Santali Medium</b>	<b>Three (03) subjects to be chosen, taking one (01) from the each following groups:</b> a) Santali b) Philosophy/ Political Science c) History
B.Sc. in Life Sciences	a) Botany b) Physiology c) Zoology



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**Fees Structure**

Course	Fees required during admission*	Monthly Tuition fees	Examination Fees	Remarks
B.A. (Hons.)	Rs. 483/-	Rs.75/-	To be decided by University letter on	* Includes admission fee, Two months Tuition fees etc.
B.A.(General)	Rs. 408/-	Rs.50/-	To be decided by University letter on	* Includes admission fee, Two months Tuition fees etc.
B.Sc.(General)	Rs. 543/-	Rs.85/-	To be decided by University letter on	* Includes admission fee, Two months Tuition fees etc.

**Note:** All the fees are tentative, may change as per G.O. or University order. **All fees should be paid through online mode only** by the selected candidates in successive merit lists which will be published in the college web portal for admission at Government General Degree College, Lalgarh as per available vacant seats.

**Required Documents at the Time of Verification Process**

**“Verification of the documents will be done only after the commencement of classes.”**

Documents to be shown/ produced / sent at the time of virtual verification along with the printed form during verification after admission:

- ✓ E-Payment Receipt for Admission fees, etc.
- ✓ Class 10th Standard mark sheet.



**GOVERNMENT OF WEST BENGAL**  
**GOVERNMENT GENERAL DEGREE COLLEGE, LALGARH**  
**LALGARH :: JHARGRAM :: 721516**  
**Website: [www.lalgarhgovtcollege.org](http://www.lalgarhgovtcollege.org)**

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- ✓ Self-attested Photocopy of Admit card of Madhyamik/ Proof of date of birth
- ✓ Self-attested Photocopy of Mark sheet of qualifying Exam (10+2) level
- ✓ Self-attested Photocopy of Registration certificate of qualifying exam (10+2) level.
- ✓ Self-attested Photocopy of cast/category/PWD certificate where applicable.
- ✓ Self-attested registration certificate of earlier passed out candidate if registered to any University.
- ✓ 2 copies of passport size photographs of the candidate.
- ✓ print copy of the submitted form

### How to Apply

The candidate has to register, after which the candidate will be allotted a login ID and password, which can be used by the candidate to login to the portal and create a profile which is the online application form. After filling up of the application form, in the next step, the candidate will choose courses and colleges and submit a course/ college-wise preference list.

1. Scan your photograph, signature and required documents.
2. Register yourself by visiting the centralized admission portal.
3. Enter in your Account/Login using that Username and Password
4. Click on '**Apply Now**' tab.
5. Steps of form fill up:
  - Step 1: Form Fill-up (Personal Information)
    - ⊙ Personal Details
  - Step 2: Form Fill-up
    - ⊙ Address





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- Step 3: Form Fill-up)
    - ⊙ Additional information
  - Step 4: Fill up the result ( M.P & H.S or Equivalent)
  - Step 5: (Upload Documents)
    - Photo (within 2mb)
    - Signature (within 1mb)
    - All required documents. Scanned copy of Proof of DOB [PDF;= 2MB] • Scanned copy of 10+2 registration certificate [JPG/JPEG/PNG;= 2MB] • Scanned copy of 10th Mark sheet [PDF;= 2MB] • Scanned copy of 10+ 2 Mark sheet [PDF;= 2MB] • Scanned copy of Relevant Social Category Certificate if applicable [PDF;= 2MB] • Scanned copy of PWD Certificate (if applicable) [PDF;= 2MB] • Scanned copy of EWS Certificate (if applicable) [PDF;= 2MB] • Scanned Photograph of the candidate [JPG/JPEG/PNG= 2MB] • Scanned Signature of the candidate [JPG/JPEG/PNG= 2MB] • Scanned Bank passbook/crossed cheque /bank statement [JPG/JPEG/PNG;= 2MB] • Scanned copy of Valid photo ID proof [PDF;= 2MB] • Scanned copy of District/State/National/International Level Sports certificate for candidates who possess such certificate [PDF;= 2MB]
6. Take the print out of the submitted form, paste the uploaded photograph, sign in appropriate places and keep it with you till physical verification of the documents after admission.



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**College Help Desk**

**For any query regarding the Admission Process - 2024-2025**

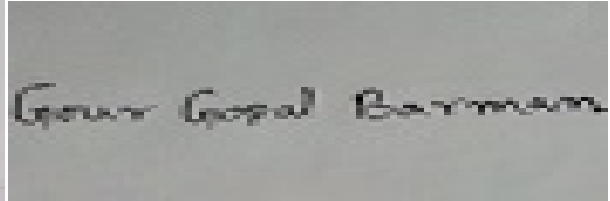
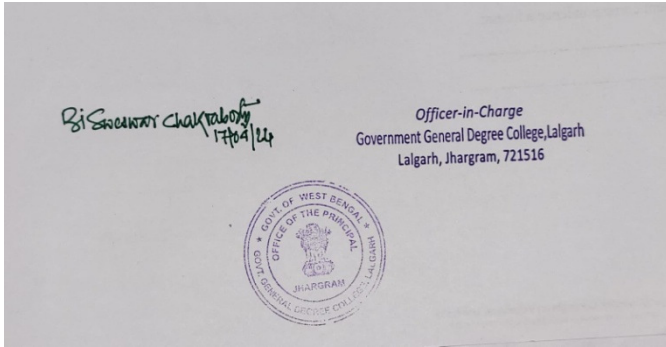
**Contact us on:**

**College Authority: Gour Gopal Barman, Assistant Professor in Sociology - 8617652005**  
**Dr. Gopal Ch. Rana, Assistant Professor in Philosophy - 9734200112**

**Call us in between 10:00 am to 04:00 pm.**

**Email us on: [ggdclalgarh@gmail.com](mailto:ggdclalgarh@gmail.com)**

**WhatsApp us on: 8617652005**



Sd/  
Officer-in-Charge  
Government General Degree College Lalgarh

Sd/  
Convener,  
Admission Sub-Committee, 2023-24  
Government General Degree College Lalgarh